



**Department of
Taxation and Finance**

Audit Division-Income/Franchise Desk-AG15
W A Harriman Campus, Albany NY 12227-9995

October 16, 2020

Case ID:

DLN:

Tax year: 2018



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DR
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We need more information about your New York State income tax return.

We need additional information about the capital gains reported on your return for the tax year above.

If you do not respond to this letter within **30 days**, we will consider all your capital gains to be New York source income, which may result in a bill.

Send us:

- The date you moved out of New York State: _____.
 - A copy of the federal Schedule D, *Capital Gains and Losses*, and Form(s) 8949, *Sales and Other Dispositions of Capital Assets*.
 - For each capital gain or loss, provide the date of sale.
 - If any of the gains or losses were from a partnership, S corporation, trust, or estate, provide an explanation of how you allocated the gains or losses to your New York State residency period.
 - If you sold property, provide the address of the property and the date it was sold:
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- If the capital gain is the result of an installment sale, provide a copy of federal Form 6252, *Installment Sale Income*, with Part 1 completed from the year of the sale.
 - A daytime phone number so we may contact you if we need more information: _____

What to do next

- Keep copies of all the items you send. Do not send us your original documents. We are unable to return them.
- Be sure to complete and include this document with the material you send us. This document is important because it tells us who you are.
- Do not highlight documentation. Emphasize by underlining or by writing a notation.

continued on page 2

You can send us the information in any of the following ways:

Fax: 518-435-8416

Mail: NYS TAX DEPARTMENT
AUDIT DIVISION-INCOME/FRANCHISE DESK-AG15
W A HARRIMAN CAMPUS
ALBANY NY 12227-9995

If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

We process responses in the order that we receive them. The sooner you respond, the sooner we can complete our review. When we complete our review, we will send you a notice regarding our findings.

Questions?

- Visit our website
- Call 518-485-9094

Your rights as a taxpayer

- For a full explanation of your rights as a taxpayer, go to www.tax.ny.gov/tra/rights.htm
- No Internet access? Call us at 518-457-3280 and we will mail you a statement of your rights.